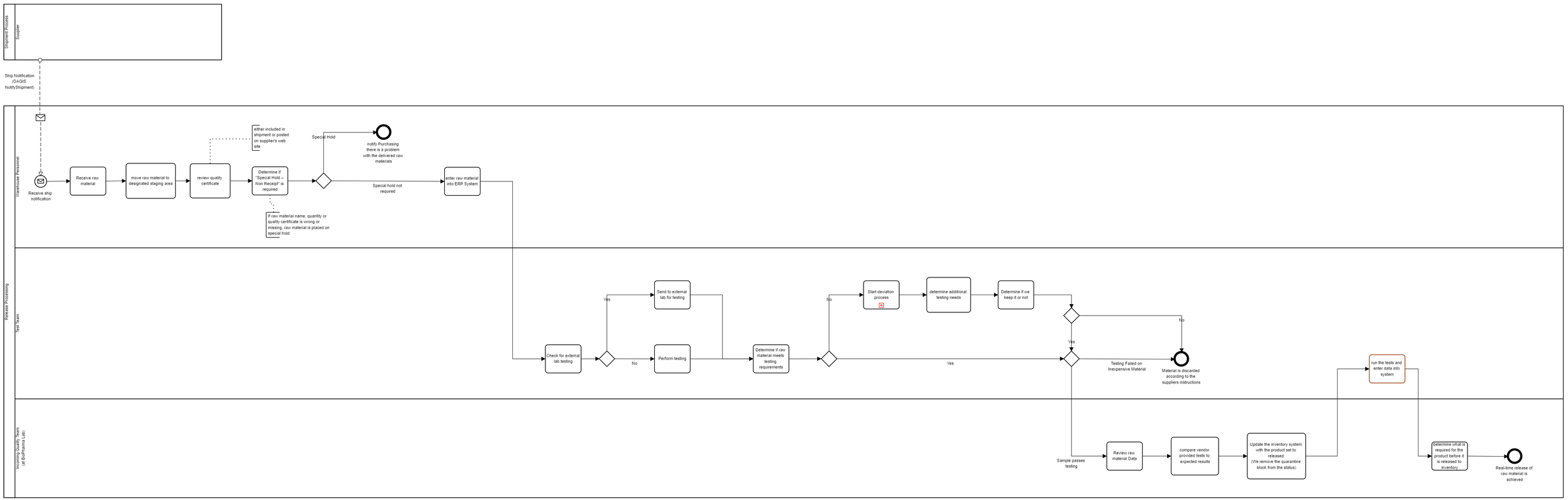
Shipment Process
Supplier
Ship Notification (OAGIS NotifyShipment)
Release Processing
Warehouse Personnel
Receive ship notification
Receive raw material
move raw material to designated staging area
review quality certificate
either included in shipment or posted on supplier's web site
Determine if "Special Hold = Non Receipt" is required
If raw material name, quantity or quality certificate is wrong or missing, raw material is placed on special hold
Special Hold
notify Purchasing there is a problem with the delivered raw materials
Special hold not required
enter raw material into ERP System
Test Team
Check for external lab testing
Yes
Send to external lab for testing
No
Perform testing
Determine if raw material meets testing requirements
No
Start deviation process
determine additional testing needs
Determine if we keep it or not
Yes
No
Yes
Testing Failed on Inexpensive Material
Material is discarded according to the suppliers instructions
Incoming Quality Team (at Warehouse Lab)
Sample passes testing
Review raw material Data
compare vendor provided tests to expected results
Update the inventory system with the product set to released. (We remove the quarantine block from the status)
run the tests and enter data into system
Determine what is required for the product before it is released to inventory
Real-time release of raw material is achieved